



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
July 11, 2018, at 4:00pm | TPL Charter Room

Facilitator: Lisa Hollingshead Minutes: Melissa Emerson		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Alejandra Alfaro; Alexandra Arroyo; Rob Hunt; Heidi Clark; Melissa Emerson; Mollie Roache; Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST •	none	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. • Approval of Minutes – May 16, 2018 •	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS • Community Services updates • Snapshot of Stats & Wi-Fi data • Programs & Outreach (SRP update; Edge survey; new website demo; etc.) • Suggestions from the Board	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING • August 15, 2018, at 4pm	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
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Snapshot of Stats

Library Statistics 2018

	Jan	Feb	Mar	Apr	May
Library visits / Door count (801)	11,968	11,438	13,347	11,059	11,292
Reference question (802)	1,982	1,875	1,710	1,070	1,492
Tutor Assistant Program - Students	37	48	21	30	40
Children's Programs (824) TOTAL	21	16	22	19	26
Children's Program Attendance (825) TOTAL	482	328	359	287	722
Adult Programs(820)	17	15	13	18	13
Adult Program Attendance (821)	222	174	173	222	123
Public Internet Computer Uses (# of Sessions)(859)	2,604	1,847	2,071	1,675	1,871
Virtual Visits to the library website(860)	5,220	5,240	6,026	5,622	6,394
Wireless sessions(861)	4,326	1,320	1,633	1,400	1,702
Facebook Likes	2,659	2,673	2,679	2,696	2,701
TOTAL VOLUNTEER HOURS	787	873	898	860	924
Physical Item Circulation (803)	13,845	11,930	14,739	12,162	11,795