

PARKS AND RECREATION COMMISSION

Tuesday, September 8, 2015

MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:30 a.m. by Chairperson Craig Hancock at Claude Meitzenheimer Community Center, Sequoia Room.

COMMISSIONERS PRESENT: Craig Hancock Bill Edminster
Dennis Beck Mike Jamaica
Eric Farrenkopf Clara Williams
Nick Sherwood

STAFF PRESENT: Rob Hunt Brian Beck
Kathy Melendez

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Edminster.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

None.

V. ITEMS OF STUDENT'S INTERESTS

None.

VI. CONSENT CALENDAR

It was motioned by Commissioner Edminster and seconded by Commissioner Jamaica that the item on the consent calendar be approved (7-0) as presented:

(1) Approve Commission minutes of August 11, 2015

VII. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VIII. GENERAL BUSINESS

(1) Recreation Division attendance report for the month of August 2015 and review of program cost recovery analysis reports

Recreation Manager Brian Beck reported on activities for the month of August: enrollment in BEST Club has dropped mostly at the westside schools due to Choices program; Kids Day was held in Zumwalt Park with attendance doubled from last year; Little Dancers ballet and tap/jazz programs are new this year with great participation from 2-6 year olds; 36 students are participating in 2 sessions of Presports; registrations are being accepted for Introduction to Colorguard, afterschool soccer and Little Kickers soccer; 36 adult softball teams have registered for fall men's and co-ed softball.

Recreation Manager Beck reviewed cost recovery reports on Concerts in the Park, Summer Camp, Summer Neighborhood Drop-in and Kids Day. Concerts recovered 58% of program cost and attendance overall increased over last year. Staff will be looking for a main concert sponsor for next year's series. Summer Camp recovered 178% of program costs mostly due to a cut back in staff. The drop-in program recovered 11% of costs, and Kids Day recovered 38%. Beck advised that staff will be meeting to consider changes for next year.

(2) Staff report on park maintenance operations for the month of August 2015

Recreation Manager Beck reported that parks staff are making irrigation repairs and replacing sprinklers at several parks. Director Rob Hunt advised that Human Resources started the recruitment for Parks Manager this week. SWAP reported 544 hours of labor.

IX. ITEMS OF COMMISSION INTEREST

Chair Hancock inquired about the possibility of installing lights at Parkwood Meadows. Director Hunt stated there is a 5-year CIP and departments must compete for funds with other city divisions based on priority. Vice Chair Edminster asked if there is a set policy for lighting and Hunt stated it is based on feasibility. Director Hunt stated he would email the CIP worksheet/breakdown to commissioners for their review. Commissioner Jamaica asked if there is money in the budget for additional parks. Hunt replied that city is still paying off Del Lago Park.

X. ADJOURNMENT

There being no further business, the regular meeting was adjourned at 7:00 a.m.